



FORWARD PLAN

4 December 2017 - 8 April 2018

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031.

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
A Further Phase of the Older Persons' Accommodation Programme: deciding the future of Windsor House Older Persons' Home	18
Admissions Arrangements for the 2019/20 School Year	39
Annual Discretionary Rate Relief	9
Arboricultural Policy for the Management of the City of York Council's Public Trees - Update	36
Capital Strategy 2018/19 to 2022/23	57
Changes to the Spring Budget Discretionary Rate Relief (DRR) Allocation Policy	29
Delivering Health & Wellbeing Facilities for York: Sports Pitches at the Askham Estate and a Health Hub at Burnholme	20
Delivering the Lowfield Scheme	24
Developing a pathway for Mental Health housing and support in York, with fit for purpose accommodation.	48
Extending Licensing of Houses in Multiple Occupation (HMO)	64
Financial Strategy	55
Future Operation of Rowntree Park Lodge and Park	45
Group Reorganisation of Yorwaste and SJB Recycling	30
Gulley Management Strategy Update	8
Health and Safety Interim Report	37

ITEM	PAGE NO
Housing Delivery Programme	22
Housing Register and Allocations	60
Impact of Arts & Culture on the Economy Scrutiny Review Final Report	50
Inclusion of Land Adjacent to 17-21 Piccadilly in the Lease to SPARK:YORK	27
Lord Mayoralty Nomination 2018/19	16
New Lease for flats and maisonettes sold under Right To Buy Scheme	61
Parking Issues, Scarcroft Primary School	41
Parking on Housing owned land - proposal for Parking Services to take over enforcement and expansion of areas covered by restrictions	62
Petition for a Push Button Crossing on Bishopthorpe Road at Butcher Terrace to Improve Pedestrian and Cycle Safety	32
Procurement of ICT Managed Services - A Strategic Approach	10
Purple Flag	17
Q3 Capital Programme Monitor	54
Q3 Finance and Performance Monitor	53
Re-procurement of Managed Stores service for Building Services & Highways	46
Report on full Council motion on homelessness	51
Response to the DCLG Technical Consultation on the 2018/19 Local Government Finance Settlement	26
Results of the 2017/18 Tenant Satisfaction Survey	42

ITEM	PAGE NO
Review of Fees and Charges	12
Sale of Ashbank, 1 Shipton Road, York	38
Securing a Sustainable Future for Haxby Hall Older Person's Home	43
Shared Ownership Programme 2017-21 – Property Acquisition Strategy	35
Submission of Application for 100% Business Rates Retention Pilot in 2018/19	13
Transport Capital Programme – 2018/19 Budget Report	65
Transport Programme Updates – 2017/18 Monitor 2 Report	40
Treasury Management Strategy Statement and Prudential Indicators	59
Veritau and Veritau North Yorkshire (VNY) Company Changes	15
York 5 Year Flood Plan Update	63
York 5 Year Flood Plan Update	7
York's Dial & Ride Service	33

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 04/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment (Interim Deputy Leader)

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 04/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Gulley Management Strategy Update

Description: Purpose of Report: An update to the review of the City of York Council gulley management strategy in order to identify an efficient gulley cleansing programme, based around existing operational resources and the findings of additional investigation works and linkages with neighbouring authorities.

What will the report ask Executive Member to do: Consider the update contained in the report and to endorse the continued survey and investigation work needed to influence future gulley maintenance strategies.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment (Interim Deputy Leader)

Lead Director: Director of Economy and Place

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Annual Discretionary Rate Relief

Description: Purpose of Report: To approve any new awards of discretionary rate relief for the period 2018-2020.

Executive are asked to: Consider any new applications against budget available and approve any new awards.

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 27/11/17
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Annual Discretionary Rate Relief Decision Paper

Call-In

If this item is called-in, it will be considered by the 06/11/17
Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Procurement of ICT Managed Services - A Strategic Approach

Description: Purpose of Report: This paper will describe and seek approval for the proposed approach to procurement of the ICT managed services contract.

The council's current contract for the managed service expires in 2018, and the new contract will look to procure services that includes but are not restricted to the design, management and support of the corporate (and some partners) voice, data and wireless estate. The scope of the current contract includes the fibre backbone connectivity within the City.

The proposal will include Harrogate Borough Council (HBC) as joint client on the contract. This approach is to be discussed and agreed at HBC's Cabinet on October 18th 2017.

Executive are asked to: approve the proposed approach to procurement of the ICT managed services contract.

Wards Affected: All Wards

Report Writer: Roy Grant
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Roy Grant

Deadline for Report: 03/11/17

roy.grant@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Harrogate BC, Legal and Procurement colleagues will be consulted on the contents of this report and the resulting procurement process.

Consultees:

Background Documents: Procurement of ICT Managed Services - a strategic approach

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/17
18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review of Fees and Charges

Description: Purpose of Report: To seek approval to increase a range of the council's fees and charges with effect from 1st January 2018.

Members are asked to approve an option to increase the relevant fees and charges as set out in the report annexes to enable the Council to effectively manage its budget.

Wards Affected: All Wards

Report Writer: Helen Malam **Deadline for Report:** 27/11/17
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Helen Malam, Systems Accountant

helen.malam@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Review of Fees and Charges

Call-In

If this item is called-in, it will be considered by the 16/10/17
Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Submission of Application for 100% Business Rates Retention Pilot in 2018/19

Description: Purpose of Report: To inform members of the decision to submit an application to DCLG for 100% Business Rates Retention Pilot in 2018/19 with the Leeds City Region Pool.

Executive are asked to: Approve the Council's inclusion in the 100% Business Rate Retention Pilot in 2018/19, should the submission be successful.

Wards Affected: All Wards

Report Writer: Sarah Kirby
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Sarah Kirby

Deadline for Report: 27/11/17

sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Submission of Application for 100% Business Rates Retention Pilot in 2018/19

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/17
18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Veritau and Veritau North Yorkshire (VNY) Company Changes

Description: Purpose of Report: To consider the business case to convert Veritau Limited into a single trading company providing services to its six member councils.

Executive is asked to: Consider the business case for the reorganisation and decide whether to formally agree to the proposed changes.

This item has been withdrawn because the proposal to merge Veritau and VNY requires the unanimous agreement of all six councils who are the current shareholders. It has become apparent that member approval is unlikely to be gained at all six councils and therefore, after careful consideration of the options, it has been determined that the proposal should not be taken forward and the existing two company structure will continue.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 27/11/17

Lead Member: Councillor David Carr

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Veritau and Veritau North Yorkshire (VNY) Company Changes

Call-In

If this item is called-in, it will be considered by the 06/11/17
Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lord Mayoralty Nomination 2018/19

Description: Purpose of Report: To consider and approve the allocation of points for the nomination of the Lord Mayor for 2018/19.

Executive will be asked to: Approve the proposed allocation of points.

Wards Affected: All Wards

Report Writer: Dawn Steel

Deadline for Report: 27/11/17

Lead Member: Executive Member for Economic Development and Community Engagement

Lead Director: Director of Customer and Corporate Services

Contact Details: Dawn Steel, Head of Civic & Democratic Services

dawn.steel@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Lord Mayoralty Nomination 2018/19

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Purple Flag

Description: Purpose of Report: To ask Council officers to (i) make contact with the Business Improvement District, Make It York, and North Yorkshire Police to start exploring an application for Purple Flag status for York city centre; and (ii) report back within three months to the Executive with an analysis of the costs, risks, and benefits of an application.

Executive will be asked to: Continue the multi-agency work aligned to addressing issues relating to safety and economic growth within the city with a view to strengthening the relationship between Make It York, York BID, Safer York Partnership and the Health & Wellbeing Board. Ensure that the principles of the Purple Flag accreditation are imbedded within relevant high level strategies including the Community Safety plan.

Wards Affected: Guildhall Ward

Report Writer: Jane Mowat **Deadline for Report:** 23/11/17

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Jane Mowat, Director

jane.mowat@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process:

Consultees:

Background Documents: COMMUNITY SAFETY STRATEGY 2017-2020v9.docx

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/17
18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: A Further Phase of the Older Persons' Accommodation Programme: deciding the future of Windsor House Older Persons' Home

Description: Purpose of Report: To provide Members with the results of the consultation undertaken with the residents, relatives and staff of Windsor House residential care home to explore the option to close the home with current residents moving to alternative accommodation, and for Members to make a decision about whether to close Windsor House. The context for this decision is that the Older Persons Accommodation Programme aims to meet people's changing needs for accommodation with care, and in-particular the needs of those with dementia and the demographic challenges faced by the city, through delivering additional Extra Care accommodation and new, good quality, residential and nursing care accommodation.

Executive will be asked to: Make a decision about whether to close Windsor House residential care home and, if a decision is made to close it, require that residents' moves to their new homes are carefully planned and managed in line with the Moving Homes Safely protocol. Should a decision to close be made, the report will also seek agreement for the future use of the site.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 27/11/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: The Older Persons' Accommodation Programme has been the subject of extensive consultation and engagement and is guided by a Stakeholder Group.

Individual consultation at a particular care home follows the Moving Homes Safely Protocol. Residents, relatives and staff have been fully engaged and, where needed, supported by independent advocates.

Residents, relatives and staff at Windsor House.

Consultees:

Background Documents: 19th July 2015, Executive agreement to proceed with the Older Persons' Accommodation Programme
31st August 2017, Executive sanction to consult on the closure of the next older persons' home.
A Further Phase of the Older Persons' Accommodation Programme: deciding the future of Windsor House Older Persons' Home

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/17
18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering Health & Wellbeing Facilities for York: Sports Pitches at the Askham Estate and a Health Hub at Burnholme

Description: Purpose of Report: This report will seek consent for investment in and preparation and submission of the planning applications to deliver sports pitches and related facilities on land at the Askham Estate and seek agreement to dispose of land at Burnholme to facilitate the provision of a health hub on the site.

Executive will be asked to: Give consent for investment in and preparation and submission of the planning applications to deliver sports pitches and related facilities on land at the Askham Estate and seek agreement to dispose of land at Burnholme to facilitate the provision of a health hub on the site.

Consideration of this item has been deferred from 19 October to 7 December 2017 so that our partners can complete consultation on the health centre proposals for Burnholme and we can progress costed plans for the football pitches at Ashfield estate.

Wards Affected: Bishopthorpe Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Heworth Ward; Hull Road Ward; Rural West York Ward

Report Writer: Vicky Japes, Roy Wallington
Deadline for Report: 27/11/17

Lead Member: Councillor Nigel Ayre, Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation, Vicky Japes

roy.wallington@york.gov.uk, vicky.japes@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: The confidential annex will deal with matters relating to the valuation and sale of land at Burnholme and is kept confidential in order to protect the commercial interests of the authority should the proposed sale not proceed and they wish to pursue a sale to another purchaser.

Process: Consultation process: The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement and this continues. Proposals for the provision of sports pitches at Askham Estate have been the subject of discussion with the neighbouring landowner, the current land user, local football clubs, the Football Federation and Sport England.

The plans and proposals at Burnholme have also been the subject of extensive public and stakeholder consultation and engagement. Patients and stakeholders of the three GP practices affected by the Burnholme Health Centre will be engaged, as will the neighbours and other stakeholders of the Burnholme site.

Consultees: The users and potential users of the current and new sports pitches, local residents and other stakeholders. The users of the current health facilities and neighbours, local residents and other stakeholders of the proposed new facilities.

Consultees:

Background Documents: Executive 19 July 2015 - Agreement to Proceed with the OPA.docx
Executive 19 May 2016 - Delivery of Community Facilities at the Burnholme Health Wellbeing Campus.pdf
Executive 7 December 2016 - Burnholme Health Wellbeing Campus - Key Decisions to Further Progress Development.pdf
Executive 7 December 2016 - Lowfield Green Development.pdf

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/17
18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Housing Delivery Programme

Description: Purpose of report: To update members on work undertaken in establishing a programme of direct housing delivery on council owned land assets.

What will the report ask Members to do: This report will ask Executive to consider housing development opportunities and the appropriate method of delivery.

Wards Affected: All Wards

Report Writer: Tracey Carter

Deadline for Report: 27/11/17

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Economy and Place

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Site by site consultation with local residents and stakeholders.
Partnership working with the Homes and Communities Agency.
Discussions with housing providers in the city.

Consultees:

Background Documents: Housing Delivery Programme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/17

18/12/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Delivering the Lowfield Scheme

Description: Purpose of the Report: To present proposals back to Executive in line with the Executive decision of 7th December 2016, to seek a developer/s or alternatively for the Council to undertake development for housing of approximately 8 acres on the Lowfield Site.

Members will be asked to: To consider proposals to deliver housing on the Lowfield site as part of the Housing Delivery programme which will be considered at the same Executive meeting.

Regulation 5 and 10 notices as to why it has not been possible to give 28 clear days' notice of the intention to make the Key Decision or the intent to hold part of a meeting in private have been posted, but in summary, it has not been possible to give 28 clear days' notice of the intention to make the Key Decision for the following reasons:-

Proposals to deliver the Lowfields scheme were originally contained within the report on the Housing Delivery Programme due to be considered on the same agenda. It is necessary to separate the report to give Executive the opportunity to separate the strategic direction in the Housing Delivery Programme report from the specific delivery proposals within the Lowfields report.

The Lowfields report will contain confidential financial information regarding the delivery of the scheme which could prejudice the financial interests of the council were it to be published.

The Lowfields scheme needs to be considered on the same agenda as the broader report.

Wards Affected: Westfield Ward

Report Writer: Tracey Carter
Lead Member: Executive Leader (incorporating Finance & Performance), Executive Member for Housing & Safer Neighbourhoods
Lead Director: Director of Economy and Place

Deadline for Report: 23/11/17

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management, Michael Jones

tracey.carter@york.gov.uk, michael.jones@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Public consultation already undertaken on a draft scheme. Planning application under consideration and subject to statutory consultation.

Consultees:

Background Documents: Delivering the Lowfield Scheme
Regulation 10 Notice - 28 Days' Notice of Key Decision
Regulation 5 Notice - Urgent Private Meeting

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/12/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 11/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Response to the DCLG Technical Consultation on the 2018/19 Local Government Finance Settlement

Description: Purpose of Report: To report the Council's response to the DCLG technical consultation on the 2018/19 local government finance settlement to the Executive Leader.

The Executive Leader (incorporating Finance & Performance) is asked to: Note the consultation response.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Sarah Kirby

sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/01/18

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 11/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Inclusion of Land Adjacent to 17-21 Piccadilly in the Lease to SPARK:YORK

Description: Purpose of report: This report relates to a small piece of land adjacent to 17-21 Piccadilly which the council recently purchased from Yorkshire Housing. The purchase of the land was approved by the Executive Member in 2015, as although the council benefited from a right of access across it, the formal acquisition increases the council's future development value of the whole site. Following the conclusion of legal negotiations with Yorkshire Housing the purchase completed in September 2017.

In November 2016, the Executive approved offering Spark:York a short term tenancy of 17-21 Piccadilly until the end of June 2020 to operate a pop-up development for start-up businesses. This is to animate the site and drive footfall in to the Castle Gateway regeneration area whilst the area masterplan and site's future development options are approved, planning permissions achieved, and delivery models agreed.

The purpose of this report is to recommend the inclusion of the small piece of newly acquired land in the red line boundary of the lease of 17-21 Piccadilly to Spark:York. This will formalise their existing right of access to 17-21 Piccadilly, and would also facilitate improved disabled access to the completed Spark:York scheme. It would also transfer responsibility for its upkeep from the council to Spark:York for the duration of the lease, reducing the council's liability.

The Executive Member will be asked to: Include a small piece of adjoining land which the council recently acquired from Yorkshire Housing within the lease of 17-21 Piccadilly to Spark:York.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader (incorporating Finance & Performance)

Lead Director:

Director of Economy and Place

Contact Details:

Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents: Inclusion of Land adjacent to 17-21 Piccadilly in the Lease to SPARK:YORK

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 11/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Changes to the Spring Budget Discretionary Rate Relief (DRR) Allocation Policy

Description: Purpose of Report: To amend the policy put in place in May 17 to allow automatic awards to small local businesses and charities with a rateable value below £200k.

Members are asked to approve the amendments.

The Council aims to give the same 28 days' clear notice of non key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, the item is being considered as an urgent matter to allow amendment to the May 17 DRR policy so our small local businesses do not lose out on financial support with their business rates.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Other local authorities

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/01/18

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 11/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Group Reorganisation of Yorwaste and SJB Recycling

Description: Purpose of report: The report seeks to provide CYC shareholder approval to a group reorganisation within Yorwaste and SJB Recycling following the purchase of Todd Waste Management Group (TWMG) by Yorwaste. It is necessary to integrate TWMG into Yorwaste in order that the company remains Teckal compliant.

The Executive Leader is recommended to provide shareholder approval to the arrangement whereby TWMG is incorporated into Yorwaste. He is also asked to approve the transfer of its Package Brokerage Company Toddpak into SJB Recycling.

The Council aims to give the same 28 days' clear notice of non key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, the item is being considered as an urgent matter as Yorwaste need to complete the integration of the companies at short notice in order to maintain Teckal compliance.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Economy and Place

Contact Details: Patrick Looker

patrick.looker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: This is a shareholder matter and therefore there only internal consultation is required.
Consultation has been held with the board of Yorwaste Limited and Officers of North Yorkshire County Council

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

18/12/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Petition for a Push Button Crossing on Bishopthorpe Road at Butcher Terrace to Improve Pedestrian and Cycle Safety

Description: Purpose of Report: This report responds to a petition signed by 192 individuals and submitted to the Council requesting a push button crossing at the junction of Bishopthorpe Road and Butcher Terrace.

The Executive Member will be asked to: Consider the report content and determine the preferred option for dealing with stationary idling vehicle emissions in York.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/01/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 14/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York's Dial & Ride Service

Description: Purpose of report: This report provides detail of the changing nature of the operation of York's Dial & Ride service in light of emerging procurement and legislative requirements and asks the Executive Member for confirmation of the Council's continued support for funding of the service.

The Executive Member will be asked to: Consider the report content and determine the preferred option for dealing with stationary idling vehicle emissions in York.

This item has been withdrawn because the legal framework which guides how the York Dial & Ride service and indeed a large number of community transport operations across the UK are operated is currently under review. The Government plans to launch a public consultation on this subject in the coming months. The outcome of the consultation is understood to be revised guidance for local authorities and community transport operators. As this guidance will potentially impact fundamentally on the operational arrangements for the York Dial & Ride service, any decision taken by the Executive Member at this stage would be premature and could contradict the forthcoming national guidance.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Andrew Bradley, Principal Transport Planner, City Strategy
andrew.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process:

Consultation with the following organisations to ensure that the proposals are legally and financially sound:

- 1) The current provider of the Dial & Ride service, York Wheels;
- 2) Other local authorities providing Community Transport services;
- 3) The Association of Transport Coordinating Officers;

- 4) Department for Transport;
- 5) CYC Procurement and Finance teams

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 18/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Shared Ownership Programme 2017-21 – Property Acquisition Strategy

Description: Purpose of Report: To set out the proposed criteria for purchasing homes for the purpose of shared ownership

The Executive Member will be asked to agree the criteria.

The Council aims to give the same 28 days' clear notice of non key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. In this case, the item is being considered as an urgent matter to allow the Executive Member to agree the criteria the council will use when purchasing properties such as value for money and suitability in terms of the customer group it is looking to reach. The council is in negotiation on various properties and needs the criteria in place before exchanging contracts.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor Sam Lisle

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Paul Landais-Stamp, Housing Strategy Manager

paul.landais-stamp@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 18/12/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Arboricultural Policy for the Management of the City of York Council's Public Trees – Update

Description: Purpose of report: The Councils Arboricultural Policy for the management of the City of York Council's Public Trees has been in operation for two and half years. Experience over that time has highlighted the need to include additional policy statements on trees in formal landscapes, woodland management and Ward funding for tree care and management.

The Executive Member will be asked to: Agree to the updated policy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Economy and Place

Contact Details:

Dave Meigh
dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 08/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Health and Safety Interim Report

Description: Purpose of Report : To update the Executive Member on:

- the governance of Health & Safety arrangements and risks at CYC
- key areas of work of the CYC Health & Safety Service during 2017/18 including fire safety, plus
- a performance update on the new H&S shared service with North Yorkshire County Council.

The Executive Member will be asked to: note the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment (Interim Deputy Leader)

Lead Director: Director of Customer and Corporate Services

Contact Details: Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Finance & Performance)

Meeting Date: 15/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sale of Ashbank, 1 Shipton Road, York

Description: Further to the approval given by the Executive to sell Ashbank as part of the Administration Accommodation Project Business case back in November 2005, the purpose of the report is to advise on the offers received and make a recommendation on the preferred bidder.

The Executive Member is asked to approve the proposed sale to the highest bidder.

Wards Affected: Rawcliffe and Clifton Without

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Sale of Ashbank, 1 Shipton Road, York

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 16/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2019/20 School Year

Description: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2019/20 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2019. The report follows a period of consultation from October 2017 to December 2017.

The report will ask the Executive Member to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2019.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children, Education and Communities

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Between 16/10/17 and 01/12/17. The statutory requirement is for a six week consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 18/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Transport Programme Updates – 2017/18 Monitor 2 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2017/18 Economy & Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to: Approve the amendments to the 2017/18 Economy & Place Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 18/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parking Issues, Scarcroft Primary School

Description: Purpose of Report: To request authorisation to advertise a proposal to amend the Traffic Regulation Order in the Micklegate Ward to create a disabled parking area outside Scarcroft Primary School on Moss Street Short term waiting area for drop-off and pick up on Scarcroft Road

The Executive Member is asked to approve the request for advertising.

This item has been deferred from the meeting on 14 December 2017 to 18 January 2018 as further work is required to be undertaken, including an Equalities Impact Assessment by the school, prior to this report coming forward for consideration.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 22/01/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Results of the 2017/18 Tenant Satisfaction Survey

Description: Purpose of Report: To inform the Executive Member of the results of the 2017/18 Tenant Satisfaction Survey, including comparison to the 2016/17 survey results and Housemark national benchmarking where relevant.

The Executive Member is asked to: Note the results of the annual Tenant Satisfaction Survey.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Ian Cunningham

ian.cunningham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Presentation to Tenant Scrutiny Panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Securing a Sustainable Future for Haxby Hall Older Person's Home

Description: Purpose of Report: To provide information on the consultation undertaken with care providers, residents, relatives and staff on the option to transfer Haxby Hall older persons' home into the ownership and management of a partner organisation and, following transfer, for improved accommodation to be developed on the site.

Executive will be asked to: Decide if the Council should procure a partner to take on this opportunity.

This item has been deferred to allow time to receive feedback from property and planning colleagues on suggestions raised during the consultation process which has recently been undertaken.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 15/01/18

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** monitoring required

Making Representations:

Process: Residents their relatives/carer and staff at the home will have been fully consulted in accordance with the Moving Homes Safely protocol and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Residents their relatives/carer and staff and potential providers of services.

Consultees:

Background Documents: 19th July 2015, Executive agreement to proceed with the Older Persons' Accommodation Programme
14th July 2016, Executive agreement to seek to purchase land adjacent to Haxby Hall and authorising the examination of options for the long term future of the care home.
7th December 2016, Executive examined options and agreed to pursue the seeking of a partner to take over the ownership and management of Haxby Hall and requested that this option if the subject of consultation with residents, relatives, interested parties and staff
Securing a sustainable future for Haxby Hall Older Person's Home

Call-In

If this item is called-in, it will be considered by the 06/11/17
Corporate and Scrutiny Management Committee on: 12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/18

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Future Operation of Rowntree Park Lodge and Park

Description: Purpose of report: To consider future uses of Rowntree Park lodge and how these uses relate to the park.

Executive will be asked to: Consider a range of options for officers to work up into detailed proposals.

This item has been deferred from 7 December 2017 to the Executive meeting on 25 January 2018 as further work is required on the Business Case and further consultation with stakeholders before the report can be presented to Executive for consideration.

Wards Affected: Fishergate Ward; Guildhall Ward; Micklegate Ward

Report Writer: Dave Meigh **Deadline for Report:** 11/01/18
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Economy and Place
Contact Details: Nick Collins, Commercial Property Manager, Dave Meigh

nicholas.collins@york.ov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations: Please contact the report authors for further details.

Process: To include the Friends of Rowntree Park, Explore (York Libraries and Achieves), and Micklegate Ward Councillors

Consultees:

Background Documents: Future operation of Rowntree Park Lodge and Park

Call-In

If this item is called-in, it will be considered by the 12/02/18
Corporate and Scrutiny Management Committee on: 12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Re-procurement of Managed Stores service for Building Services & Highways

Description: Purpose of Report: To seek approval to proceed with the re-procurement of the Managed Stores service for Building Services and Highway departments on basis of 6 year contract with provision for two 24 month extensions to max 10 years.

Members are asked to approve recommendation to proceed as per above.

Wards Affected: All Wards

Report Writer: Mike Gilsenan **Deadline for Report:** 15/01/18

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Mike Gilsenan, Head of Building Services

mike.gilsenan@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Via Project Board involving representatives from Building Services, Highways, Procurement, legal, and University of York

Consultees:

Background Documents: Re-procurement of Managed Stores service for Building Services & Highways

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18
12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Developing a pathway for Mental Health housing and support in York, with fit for purpose accommodation.

Description: Purpose of Report: To advise Members of a significant multi-agency project that is gearing up to improve the range of Mental Health housing and support available in the city, a priority area highlighted within both the Health & Wellbeing and Mental Health strategies.

A workshop was held in Sept 2017 attended by over 70 delegates from health, social care, community safety, and the voluntary and community sector and the feedback received has helped focus the project team's next steps.

The report will provide the background and case for change, and will outline three key areas for development where further work needs to be done. It will forewarn that some whole system investment, is likely to be required or, at the very least, a redistribution of resources across the 'whole system', to deliver the required pathway and will recommend that the Executive accept a further, more detailed report in early summer 2018.

Please note – this will be a joint report, owned by City of York Council, Tees, Esk & Wear Valley NHS Foundation Trust, and the Vale of York Clinical Commissioning Group. The same report (or a very similar version) will also be taken to the Health & Wellbeing Board on 24 Jan 2018, and the Mental Health Partnership (date tbc).

Members are asked to note the background and case for change for this project, and to agree to receive a further report in the early summer which will include a detailed, costed options appraisal of the main areas for development to emerge from the multi-agency workshop event held on 29 September 2017.

Wards Affected: All Wards

Report Writer: Gary Brittain, Tom Brittain
Deadline for Report: 15/01/18

Lead Member: Councillor Sam Lisle, Councillor Carol Runciman
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Chris Weeks

c.weeks@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Project Group overseeing the work with senior management representatives from City of York Council, Tees, Esk & Wear Valley NHS Foundation Trust, the Vale of York Clinical Commissioning Group, and York Housing Association.
A Mental Health Housing & Support workshop event was held at the Priory Street Centre on 29 Sep 2017 and was attended by over 70 delegates from health, social care, community safety, and the voluntary and community sector and the feedback received has helped focus the project team's next steps.
23 of the delegates that attended the workshop – from a range of organisations - have volunteered to be part of a wider working group that will help shape, and input to, the detailed work required to move this agenda forward.
Work is also underway to ensure that service users and carers are involved and, able to influence, the work moving forward.

Consultees:

Background Documents: Developing a pathway for Mental Health housing and support in York, with fit for purpose accommodation.

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Impact of Arts & Culture on the Economy Scrutiny Review Final Report

Description: Purpose of Report: To present the Executive with the final report arising from the Impact of Arts & Culture on the Economy Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 15/01/18

Lead Member: Councillor Ian Cuthbertson

Lead Director: Director of Customer and Corporate Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Impact of Arts & Culture on the Economy Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the 18/12/17
Corporate and Scrutiny Management Committee on: 12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Report on full Council motion on homelessness

Description: Purpose of Report: Homelessness in York

(proposed by Cllr Craghill, seconded by Cllr Kramm)

“Council is appalled by the growing homeless crisis nationally and here in York and notes with regret the following:

- The recent sudden death on the streets of York of one of our long term rough sleepers;
- A report published in August this year by ‘Crisis’, the national charity for homeless people, which shows that almost a quarter of a million people are experiencing the worst forms of homelessness across Britain, with rough sleeping set to rise by 76% in the next 10 years unless policies are changed;
- The fact that the official number of street homeless in York rose from 2 in Nov. 2011 to 18 in 2015 and has stayed at that level for the last two years;
- The lack of sufficient temporary accommodation in York and the lack of sufficient affordable one bedroom homes for people to move into.

Council acknowledges the achievement of the Council’s Housing Options team in being awarded a ‘Gold Award’ for their work and the large number of people inside and outside the Council in the voluntary and community sector striving to support people who are homeless.

However, Council is concerned that clearly something isn’t working and more needs to be done. Council therefore resolves to call for an urgent report to Executive to consider options on the following:

- Immediate measures to provide additional temporary accommodation and avoid if at all possible any further deaths on our streets this winter;
- Any further measures that can be actioned in a short/medium timescale to prevent this crisis from spiralling out of control in York. These might include an extension of the Housing First model; the provision of daytime facilities in the city centre to improve the health of people who find themselves on the streets;

and the options for closer working with partners across the region to improve outcomes for homeless people.

- Plans for engagement with people living on the streets, in temporary accommodation and other homeless people to learn from their views and ideas.”

Members are asked to consider the current position, what the service is now and look at what further options there are to tackle the issue of rough sleeping

Wards Affected: All Wards

Report Writer: Becky Ward **Deadline for Report:** 15/01/18

Lead Member: Councillor Sam Lisle

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: None

Consultees:

Background Documents: Report on full council motion on homelessness

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 12/02/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 Finance and Performance Monitor

Description: Purpose of Report: To provide an overview of the council's overall finance and performance position at the end of Q3.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 05/02/18
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 Capital Programme Monitor

Description: Purpose of Report: To provide an overview of the council's overall capital programme position at the end of Q3.

Members are asked to note and approve.

Wards Affected: All Wards

Report Writer: Emma Audrain, **Deadline for Report:** 05/03/18
Debbie Mitchell

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services, Debbie Mitchell

emma.audrain@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q3 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the **02/01/18**
Corporate and Scrutiny Management Committee on: **05/03/18**

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members are asked to recommend the proposals to full Council.

Wards Affected: All Wards

Report Writer: Sarah Kirby **Deadline for Report:** 29/01/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Sarah Kirby

sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/01/18
05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Strategy 2018/19 to 2022/23

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members are asked to recommend the proposals to full Council.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 29/01/18

Lead Member: Executive Leader (incorporating Finance & Performance)

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Strategy 2018/19 to 2022/23

Call-In

If this item is called-in, it will be considered by the 14/05/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/02/18

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement and Prudential Indicators

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue position policy statement and prudential indicators.

Members are asked to recommend the strategy to full Council.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 05/02/18
Lead Member: Executive Leader (incorporating Finance & Performance)
Lead Director: Director of Customer and Corporate Services
Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement and Prudential Indicators

Call-In

If this item is called-in, it will be considered by the 02/01/18
Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Housing Register and Allocations

Description: Purpose of Report: To agree the future direction in respect of access to / allocation of social housing.

The Executive Member will be asked to:

- Agree the direction regarding remaining with North Yorkshire Home Choice or introducing a York system; and
- Agree allocation policy

Consideration of this item has been deferred to 19 February 2018 to allow for the statutory consultation period.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Tom Brittain, Head of Housing Services

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Background documents will follow - draft allocation policy

Process: Consultation by questionnaire and events (some have already taken place as part of an ongoing review of Housing registrations Service. This issue has also been discussed at scrutiny but some aspects have now changed (eg agreement that Housing purchase a new IT system) which affect final decision

Consultees: Stakeholder and public consultation

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: New Lease for flats and maisonettes sold under Right To Buy Scheme

Description: Purpose of Report: Approval to replace the existing lease with a new, more fit for purpose updated lease. Does not affect existing leaseholders.

The Executive Member is asked to approve adoption of the new lease for all subsequent Right to Buy properties sold where a lease is needed.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation with Leasehold Scrutiny Panel Members.
Discussion at leaseholder panel/email consultation with members of panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/02/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Parking on Housing owned land - proposal for Parking Services to take over enforcement and expansion of areas covered by restrictions

Description: Purpose of Report: To highlight current parking issues and enforcement arrangements and asking for approval to engage CYC parking services to take on the enforcement of designated areas on CYC housing land.

The Executive Member is also asked to agree to the expansion of the areas controlled and enforced to ensure a consistent approach across the city on CYC housing land. This will involve the draft of a new Traffic Regulation Order covering CYC housing land only for the identified areas.

Decision due date for Executive Member for Housing & Safer Neighbourhoods changed from 19/03/2018 to 19/02/2018.
Reason: Admin error

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall, Graham Titchener

denis.southall@york.gov.uk, graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Feedback from residents on parking issues on enforced and non enforced areas, consultation with resident group.

Consultees: Residents and Federation of Resident Associations

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 05/03/18

FORWARD PLAN ITEM

Meeting: Executive Member for Environment (Interim Deputy Leader)

Meeting Date: 05/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of the report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member is asked to: consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Clifton Ward; Copmanthorpe; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Haxby & Wigginton Ward; Heworth Ward; Heworth Without Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Rawcliffe and Clifton Without; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment (Interim Deputy Leader)

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further information.

Process: Please contact the report author for further information.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 15/03/18

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Extending Licensing of Houses in Multiple Occupation (HMO)

Description: Purpose of Report: A response to the agreed Council's motion heard on 26th October 2017
"To request that the Executive undertakes a review of the evidence supporting the case for extended licensing across a proportion of the city (where the density of HMOs is the greatest) to assess the case for the introduction of additional HMO licensing"

Members are asked to review the evidence case having regard to any announcement made by central government to extend the national mandatory HMO licensing scheme.

Wards Affected: All Wards

Report Writer: Ruth Abbott **Deadline for Report:** 01/03/18
Lead Member: Executive Member for Housing & Safer Neighbourhoods
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations:

Process: National government

Consultees:

Background Documents: Extending licensing of houses in multiple occupation

Call-In

If this item is called-in, it will be considered by the 12/02/18
Corporate and Scrutiny Management Committee on: 03/04/18

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 15/03/18

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Transport Capital Programme – 2018/19 Budget Report

Description: Purpose of Report: To set out the proposed 2018/19 programme of works to be delivered using the budgets agreed by Council.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2018/19.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/18